

Offer Letter

Date: 20th April, 2022

Mr. Riddhesh Ghag
Flat No.608, Sai Vrindhavan,
Sector-4, Panvel-410206

Dear Mr. Riddhesh Ghag,

It is our pleasure to offer you employment with PCI Analytics Pvt. Ltd. at Thane as Sales Executive, your date of joining will be on **2nd May, 2022.**

Request you to bring the following documents to complete the joining procedure.

- Original Mark sheets & Passing Graduation/Post Graduation certificates
- Passport size Photographs (5 Nos)
- Copy of Relieving & Experience letter from your current employer
- Copy of Employment / Service Certificate from the previous employer/s
- Copy of Address Proof (Voting Card/Driving License/ Passport/ Ration Card/Rent Agreement)
- Copy of PAN card & Adhar card
- Bank Details
- Medical Fitness Certificate

This offer has been made based on information furnished by you. However if there is any discrepancy found any time or due to any other subject, then company holds all discretionary power to withdraw the offer made to you without disclosing any reason.

Also as desired all Company terms and conditions are explained to you and subsequently agreed by you and therefore please sign the copy of this letter as a token of your acceptance and return the same to us.

We look forward to a long and fruitful association with you.

Yours Sincerely,
For PCI Analytics Pvt. Ltd.

Authorized Signatory
HR-Executive / Director



I accept the offer & all said above.
Mr. Riddhesh Ghag

Signature: _____
Date: _____